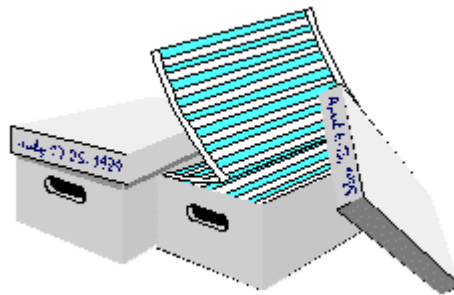


CONSTRUCTION IMAGING
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Report Archival and Report Distribution (COLD)

Construction companies generate a great deal of paper reports, more than most industries. With computer-generated reports, we are able to electronically capture the report and index with up to eight indexes automatically. This allows instant viewing of reports on any workstation (CRT or PC) at both your home office and remotely connected offices immediately. You are able to access the reports with a combination of up to twenty-four indexes.



For example, you could view the pages of the payroll register, check register and deduction register for employee #25 for the last ten pay periods by just entering the employee number and then being able to view each page, one at a time. Also you can search for an invoice number in the cash requirements and purchase journal with one key.

For those records that still need to be printed, we can electronically burst and bind. Packets are created for only those pages for each recipient.

Benefits of an Imaging / COLD System

- Reduce and reclaim storage space
- Reduce paper and associated problems
- Reduce report distribution cost
- Eliminate microfilm/microfiche cost
- Reduce printers, maintenance, supplies cost
- Backup entire paper files on optical
- Protect against litigation
- View reports on CRT or PC
- Allows indexing of reports with up to twenty-four indexes for better look up
- Allows indexing of scanned documents with up to twenty-four indexes
- Print all backup invoices for cost-plus jobs or create a CD that can be viewed from any PC to give your customer
- Print range of invoices/documents for audits
- Reprint reports at will
- Allow remote locations to receive and view reports and documents immediately
- Create indexed CD of drawings for buildings for use on any PC
- Allow remote approval of invoice via e-mail
- Point and click on invoice #, WO#, etc. on a report and see the supporting documents
- File all documents for one job in the same electronic folder
- Scan and view A/P invoices, contacts, personnel documents from remote locations
- Everyone in an organization with authority can view invoices, backup, payroll information, contracts in seconds
- Voice, pictures, PC documents can be archived and viewed
- Better customer, vendor, employee service
- View all pages pertaining to one employee or one invoice in all reports with just on key
- Print or fax any document or report page on demand